

PMP Clearinghouse Quick Reference Guide Montana Prescription Drug Registry (MPDR)

What do I need to do by March 4th to submit to the new MPDR system?

If you currently have an account to submit data to the MPDR, you will need an account at PMPClearinghouse.net. Please use the information below to identify the best way to access the site.

- **Option 1:** If your pharmacy is a part of a chain your other pharmacies may already have an account at PMPClearinghouse.net. Contact your corporate office to confirm if any action is needed on your part.
- **Option 2:** If someone in your organization is already registered at PMPClearinghouse.net, they can add you to an existing Clearinghouse account.
 - How to add Users to an Existing Clearinghouse Account
[Demo Video](#)
[Step-by-step Instructions](#)
- **Option 3:** If you already have a PMPClearinghouse.net account to submit to another state, you can request access to Montana.
 - How to request access to Montana for Existing Clearinghouse Accounts
[Demo Video](#)
[Step-by-step instructions](#)
- **Option 4:** If none of the above options apply, you will need to create an account at PMPClearinghouse.net.
 - How to Register for a PMP Clearinghouse Account
[Demo Video](#)
[Step-by-step instructions](#)

Note: The new system accepts the same submission protocols as the old system (ASAP 4.1). You do not need to change your system to submit to PMPClearinghouse.net **except to change the FTP parameters**. These parameters are available when you log in or register on the PMPClearinghouse.net system.

Help

If you have any trouble with any of the above steps, please contact Support at: 1-833-307-0309

or

[Submit a Request](#)